

**BY-LAWS  
OF THE  
U.S. GREEN BUILDING COUNCIL - ARKANSAS CHAPTER  
September 12, 2007**

**Revised by Amendments 1, 2, 3, and 4 November 2008**

**Revised by Amendments 1-10, September 9, 2009**

**ARTICLE I. Organization**

- A. Name:** The name of the organization shall be the U.S. Green Building Council - Arkansas Chapter, herein referred to as the "Chapter".
- B. Legal Status:** The Chapter shall maintain legal status with the United States government and the State of Arkansas as a nonprofit corporation.
- C. Affiliation:** The Chapter shall maintain its status as a Full Chapter of the U.S. Green Building Council in accordance with the U.S. Green Building Council Chapter Charter and Licensing Agreement.
- D. Membership:** The voting Chapter membership shall be composed of individuals residing in the state of Arkansas whose Chapter dues have been paid. Other non-voting membership categories may be established as set forth herein.
- E. Political Affiliation:** The Chapter shall maintain neutrality with respect to all forms of party politics and governmental elections, but may establish positions regarding specific initiatives, regulations, policies, or legislation with the approval of the Chapter Board of Directors. In lieu of any specific Chapter position, the position of the U. S. Green Building Council shall be considered as the official Chapter position.
- F. Governance:** All day-to-day affairs of the Chapter that do not require a vote of the membership shall be administered and/or delegated by the Chapter Board of Directors in accordance with these Bylaws and the Chapter Policies and Procedures.
- G. Mission:** To promote the creation of the built environment that is more environmentally sustainable, socially conscious and profitable through a collaborative process in the State of Arkansas.
- H. Administration:** The Chapter Board of Directors shall establish a single administrative entity to maintain the official inventory of the membership, to maintain the legal and financial records of the Chapter, and to serve as the official point of contact for communication with the membership, the USGBC, and the general public for purposes of Chapter affairs and activities.
- I. Property:** No part of the Chapter's property shall inure to the benefit of any Officer, Director, Steering Committee member, or member of the Chapter. The Chapter shall not have or issue shares of stock, and no dividend shall be paid and no part of the income of the Chapter shall be distributed to its directors or officers.

**ARTICLE II. Structure:** The Chapter Board of Directors shall serve as the primary governing body of the Chapter. Each individual member of the Chapter shall be assigned to one of three geographic areas in the state depending on the location of their official workstation. Each of these areas will be referred to as a Branch of the Chapter. A Steering Committee for each Branch shall be elected annually from its voting Chapter members to plan and execute a regular series of educational and/or networking opportunities for the Chapter members assigned to their Branch. The Chairman of each Branch Steering Committee, along with one other of its members shall represent the Branch on the Chapter Board of Directors as the Branch Chair, and Branch Liaison respectively.

**A. Statewide Structure:**

**1. Chapter Board of Directors**

- a. General Powers:** The primary governing body of the Chapter shall be the Board of Directors, which shall have the authority and be responsible for the supervision and direction of the statewide activities and policies of the Chapter, and to establish and maintain a common administrative framework to support the operation of Branch activities.
- b. Duties:** The Chapter Board of Directors shall:
- 1) Enforce and recommend change to these Bylaws.
  - 2) Develop, document, approve, and enforce written Chapter Policies and Procedures to include but not be limited to:
    - a) Record Storage & Archiving
    - b) Processing of Receipts & Disbursements
    - c) Procurement & Reimbursement Policies
    - d) Budgeting & Auditing
    - e) Membership Processing & Tracking
    - f) Nominations & Elections
    - g) Duties of the members of the Chapter Board of Directors
    - h) Investment of Chapter funds.
    - i) Publicity & Communications
    - j) Donations, Grants & Partnerships
  - 3) Approve, disapprove, or terminate memberships in the Chapter.
  - 4) Monitor and maintain the financial and legal integrity of the Chapter, including conducting an annual audit of Chapter finances for the previous fiscal year and filing necessary tax returns.
  - 5) Maintain the official financial records of the Chapter and its Branches.
  - 6) Provide for the distribution of funds to Branch organizations.
  - 7) Determine the level and structure of membership dues.
  - 8) Develop an annual budget for Chapter affairs.
  - 9) Provide for the necessary goods, services, or personnel required to conduct the day-to-day administrative affairs of the Chapter, and supervise the same.
  - 10) Review the structure of the Chapter Board of Directors, as well as the terms, and procedures for election and succession of its members in consultation with the Advisory Board by June 30<sup>th</sup> of the last year of each three-year Branch rotation cycle. Such review shall examine functional structure, as well as representation of the best interests of the membership from geographic, occupational, and industry perspectives.
  - 11) Develop and implement the Chapter Strategic Plan to accomplish ongoing realistic goals and activities in furtherance of the mission of the Chapter, and to meet the annual reporting requirements of the USGBC.

- 12) Develop and proactively maintain a Chapter Code of Ethics to apply to all members, and to be signed by all members of the Chapter Board of Directors and Branch Steering Committees each year upon assuming office.

c. **Composition and Duties:** The Chapter Board of Directors shall be composed of the following positions and shall perform those duties listed below in addition to those defined within the Chapter Policies and Procedures:

- 1) Chapter Chair
  - a) Call meetings of the Board of Directors
  - b) Determine the agenda of the Board of Directors
  - c) Preside at meetings of the Board of Directors
  - d) Serve as signatory for Chapter contracts, agreements, tax and legal documents, expenditures and investments
- 2) Chapter Vice Chair
  - a) Perform the duties of the Chapter Chair in his/her absence
  - b) Serve as Chair of the Annual Statewide Conference, or as the Board representative designated to work with a Conference Chair approved by the Board.
  - c) Serve as signatory for Chapter expenditures and investments
- 3) Chapter Secretary/Treasurer
  - a) Perform the duties of the Chapter Chair in the temporary absence of both the Chair and Vice Chair.
  - b) Serve as signatory for Chapter expenditures and investments
  - c) Monitor Chapter finances to ensure solvency and compliance with the approved Chapter budget.
  - d) Ensure the accurate and timely production of minutes of meetings of the Chapter Board of Directors.
- 4) West Branch Chair – Represent the West Branch
- 5) West Branch Liaison – Represent the West Branch
- 6) Central Branch Chair – Represent the Central Branch
- 7) Central Branch Liaison – Represent the Central Branch
- 8) East Branch Chair – Represent the East Branch
- 9) East Branch Liaison – Represent the East Branch
  - \*\*East Branch Representatives are non-voting and don't count toward the quorum until the Board recognizes them as the East Branch.*
- 10) Associate Member Representative – Represent Members from the membership groups of 1) Building Product Manufacturers (including Building Controls Manufacturers/Building Operations and Maintenance); 3) Corporate and Retail; 4) Educational and Research Institutions (both public and private including K-12, colleges and universities); 5) Environmental and Non-profit Organizations; 6) Federal Government; 7) Finance and Insurance Community (institutions, appraisers, accountants); 9) Professional Societies and Trade Associations; 10) Real Estate and Real Estate Service Providers (including building owners,

developers, property managers); 11) State and Local Governments; 12) Utilities, ESCOs and Energy Service Providers.

11) Emerging Green Builder Chair – Represent the EGB Committee.

12) Chapter Immediate Past Chair

d. **Terms of Office:** Each member of the Board shall serve a one year term in their respective position. The Secretary/Treasurer shall serve a two year term in their respective position. The terms of all Board positions shall commence on January 1 of each year and shall end at midnight on December 31<sup>st</sup> of each year.

e. **Qualifications:** Members of the Board shall meet the following minimum qualifications to hold office:

1. All members of the Board shall be members of the Chapter.

2. The Chapter Chair and Vice Chair shall be employed by companies holding current membership in the national U.S. Green Building Council.

3. The Chapter Secretary/Treasurer shall have served the majority of a full term on the Chapter Board of Directors or on a Branch Steering Committee immediately prior to taking office.

4. The Chapter Vice Chair shall have served a majority of a full term on the Chapter Board of Directors or on a Branch Steering Committee immediately prior to taking office.

f. **Succession and Elections:** On January 1<sup>st</sup> of each calendar year, the person holding the position of Chapter Chair shall automatically assume the position of Past Chair, the person holding the position of Chapter Vice Chair shall automatically assume the position of Chapter Chair. The position of Vice Chair shall be filled by a nominee of a Branch Steering Committee. The rotation order in which Branches shall be eligible to make this nomination shall be: West Branch, then Central Branch, then East Branch. The nomination of the proposed Vice Chair shall be made to the Chapter Board of Directors by the appropriate Branch Steering Committee by October 1<sup>st</sup>.

The position of Secretary/Treasurer shall be a two (2) year term and shall be filled by a nominee of a Branch Steering Committee. The rotation order in which Branches shall be eligible to make this nomination shall be: West Branch, then Central Branch, then East Branch. The nomination of the proposed Secretary/Treasurer shall be made to the Chapter Board of Directors by the appropriate Branch Steering Committee by October 1.

Beginning year 2010, the Secretary/Treasurer shall assume the position of Vice Chair and the Secretary/Treasurer position shall be nominated by the Central Branch. The rotation order thereafter shall be as stated above.

The Associate Member Representative and Emerging Green Builder Representative shall be nominated and elected each year by the Board of Directors.

g. **Vacancies:** Mid-term vacancies on the Chapter Board of Directors shall be filled as follows:

1. Chapter Chair – Filled by Vice Chair

2. Chapter Vice Chair – Filled by Secretary/Treasurer
3. Chapter Secretary/Treasurer:

If the vacancy is caused by the Secretary/Treasurer ascending to the position of Vice Chair, the Secretary/Treasurer position shall be filled until the end of the year by the Chair of the Branch Steering Committee which is next in rotation for the position, and the Committee shall recommend a person to fill the position during the following year by the end of the current year.

If the vacancy is caused by the Secretary/Treasurer resigning or leaving their position, the Secretary/Treasurer position shall be filled until the end of the year by the Chair of the Branch Steering Committee from which the vacating Secretary/Treasurer came, and that Committee shall recommend a person to fill the position of Vice Chair during the following year by the end of the current year.

In either case, the new Secretary/Treasurer shall retain the Chairmanship of their Branch, however, their Branch Steering Committee shall, within 30 days, recommend another member of the Steering Committee to serve on the Board along with their Branch Liaison for the remainder of the year.

In the event that a Branch Steering Committee fails to recommend a viable candidate to the Board for the position of Secretary/Treasurer or Vice Chair to serve for the following year, the Branch shall forfeit their opportunity to fill the position during the current rotation and the Board shall solicit, interview, and select a candidate from the general membership within 60 days.

4. Branch Chairs & Liaisons – It is the full responsibility of the appropriate Branch Steering Committee to recommend replacements within 30 days following the occurrence of a vacancy on the Chapter Board for these positions.
5. Associate Member and Emerging Green Building Chairs – Filled by nomination and election of the Board within 30 days following vacancies.
6. Immediate Past Chair – Board seat shall remain vacant until the end of the year.

In the event it should become necessary for the Chapter Vice Chair to ascend to the position of Chair, he or she shall retain the duties associated with chairing the Annual Statewide Conference.

- h. Committees:** The Chapter Board of Directors shall have the permanent committees listed below. The Chapter Chair shall appoint the Chairpersons of the Education, Membership, and Advocacy Committees. Such persons shall be Chapter Members. The Chapter Chair shall also appoint a member of the Board of Directors to act as a “Board Liaison” to each of these committees. The Board Liaison shall be responsible for monitoring the work of the committee and reporting its progress to the Chapter Board of Directors.

Other Committees: The Executive Committee or the Chapter Board of Directors shall establish other committees, including those to develop programs, as it deems appropriate,

and shall establish the powers and duties of each. The Chairs and Vice-Chairs of the committees shall be appointed by and serve at the discretion of the Executive Committee unless otherwise directed by the Board.

Each committee, with the exception of the Executive Committee, shall include one Chapter member from each Branch that is appointed by the Branch Steering Committee. The Chairman of the Committee shall be in addition to the appointees from each Branch, and they collectively shall be the voting members of the committee. Any other interested member of the Chapter may serve on all but the Executive Committee.

Committees shall meet upon the call of their Chair at least quarterly and at least one day two days prior to the full Chapter Board of Directors meeting and shall prepare and deliver a written report of their activities to the Board Liaison. Committees shall also meet upon the call of the Chapter Chair or the Board Liaison.

- 1) **Executive Committee:** The Executive Committee shall serve to plan, monitor and supervise the day-to-day official financial and business affairs of the Chapter including the preparation of the annual budget and the supervision of Chapter administrative support. It shall advise and assist the Chapter Chair in the monitoring and selection of items to be considered by the full Chapter Board of Directors. Its members shall officially represent the Chapter and the Board of Directors at events, government hearings, negotiations, and collaborative efforts with other organizations.

The Executive Committee shall be composed of the Chapter Chair, Vice Chair, Secretary/Treasurer, and Immediate Past Chair who collectively shall be referred to as the Chapter Officers. The Chapter Chair shall serve as Chair of the Executive Committee.

- 2) **Education Committee:** The Education Committee shall:
  - a. Plan and promote formal LEED training
  - b. Plan and promote opportunities for presentations and speaking engagements by Chapter representatives with other organizations
  - c. Promote sustainable education curriculum and design competition at institutions of higher education
- 3) **Annual Conference Committee:** The Annual Conference Committee shall plan and coordinate all aspects of the Annual Statewide Conference and Trade Show, and shall be chaired by the Chapter Vice Chair.
- 4) **Advocacy Committee:** The Advocacy Committee shall monitor and promote sustainability-focused public regulations and legislation to increase the number and quality of sustainable buildings. The Committee shall also monitor and cause to be contested those regulations and legislation that are counterproductive to the mission of the Chapter.
- 5) **Membership Committee:** The Membership Committee shall plan and implement strategies designed to attract and retain local Chapter members.

- i. **Meetings:** The Chapter Board of Directors shall meet at least quarterly. The Executive Committee shall meet at least monthly. A quorum is defined as a majority of the number

of Directors present for the transaction of business at any meeting of the Board which has no less than 1/3 of the total number of directors in attendance. Board members who fail to attend two (2) Board meetings may be removed by a vote of the remaining Board members.

The meetings of the full Chapter Board of Directors shall be structured and scheduled to spend a minimum of time on administrative matters and to dedicate the majority of their time reviewing the progress achieved, and new projects to be implemented, under the Chapter Strategic Plan.

2. **Chapter Advisory Board:** An Advisory Board consisting of the previous Chapter Chairs and those individuals approved by the Board, shall meet on a quarterly basis prior to the meeting of the chapter Board of Directors to assess strategic issues and directions of the Chapter, whether initiated by the Advisory Board or referred by the Chapter Board of Directors. The Advisory Board shall establish procedures for election of a Chairman and shall have access to the Chapter staff for necessary support and resources.

## **B. Regional Structure.**

1. **Branch Steering Committee:** The activities of each Chapter Branch shall be supervised by a Steering Committee consisting of no less than seven and no more than eleven members selected annually from voting Chapter members assigned to the Branch. A single person shall be elected as the leader or spokesman for the Branch who shall, by nature of the position, serve as the Branch Chair on the Chapter Board of Directors. An additional person shall be elected to serve as the Branch Liaison on the Chapter Board of Directors.

Branch Steering Committee elections shall be held so that terms of office commence January 1 of each year. The procedures for election of Branch Steering Committee members shall prohibit multiple more than two Steering Committee members from the same company, and prohibit more than two members from any one of the current USGBC national membership groups.

The nomination process shall include the distribution of professional biographies of all qualified candidates and a statement of their reasons for wishing to serve, to the electorate at least two weeks prior to the election. Candidates are deemed to be qualified if they are current members of the Chapter and their present occupation conforms to the USGBC membership category for which they are running. Candidates must be of good character and must not present an obvious risk of conflict of interest or of their position on the Steering Committee to the financial or professional benefit of themselves or their employer.

The Steering Committee election process shall include ranking, from greatest to least, the total number of votes received in each USGBC membership category. The candidate receiving the greatest number of votes in the highest ranked category shall be elected to the Steering Committee before proceeding to the election of the person receiving the greatest number of votes in the next highest ranked category. If the number of categories having candidates is not sufficient to elect seven members to the Steering Committee, the process shall be continued by selecting a second, and only a second, candidate from the highest ranked category, and once again, proceeding through each category having candidates until such positions are filled.

Any vacancies occurring on the Steering Committee shall be filled with the next eligible and willing candidate who participated in the previous election process or otherwise only by a new popular vote of the Branch membership.

The Branch Steering Committee shall meet at least quarterly.

2. **Branch Membership:** In order to provide a regularly scheduled series of educational and social programs for geographic concentrations of Chapter members, there shall be three (3) regional Branches of

the Chapter within the state of Arkansas. Upon joining, and upon renewal of membership each year, members shall be requested to designate the Branch to which they wish to belong. Branch assignments shall otherwise be made based upon the location of the member's official business address. The three regional Branch organizations shall each consist of the counties respectively listed below:

West Ark. Branch  
(list of counties)

Central Ark. Branch  
(list of counties)

East Ark. Branch  
(list of counties)

**See By-law Attachment A**

3. **Provisional Branch:** Any Branch listed above whose assigned membership is less than 26 members shall be designated as a Provisional Branch (or Leaf) by majority vote of the Chapter Board of Directors. A Provisional Branch shall be represented annually on the Chapter Board of Directors by a Branch Chair and a Branch Liaison with no vote.

A Provisional Branch (Leaf) may submit an application for Branch recognition annually to the Board of Directors for review with documentation supporting the fulfillment of each of three key conditions:

- a. The Provisional Branch has a Chapter membership of 25 members in the region assigned to the provisional branch.
- b. The Provisional Branch has elected a steering committee of not less than seven and not more than eleven members selected from voting Chapter members assigned to the provisional branch.
- c. The Provisional Branch has conducted at least four educational meetings with average attendance of the meetings more than 19.

The Chapter Board of Directors shall approve or disapprove application for Branch recognition within 60 days of receipt of the application.

4. **New Provisional Branches:** A group of interested Chapter members assigned to a listed Arkansas Chapter Branch but desiring to organize a separate group that removes members from an existing Branch may submit an application for Provisional Branch (Leaf) recognition annually to the Board of Directors for review.

Approval of a new Provisional Branch (Leaf) shall require a 2/3 vote of the Chapter Board of Directors within 60 days of receipt of the application.

5. **Dues.** Chapter members assigned to regional Branches shall not be assessed membership dues to support the programs and activities of the Branch, however, a surcharge may be imposed at any or all Branch events to earn necessary and reasonable income for the Branch.
6. **Meetings:** In all possible instances, educational presentations shall be conducted by licensed or certified professionals where their current occupation includes the practical application of the concepts and methodologies covered in their presentation.

Meetings for the membership shall not be held at the facility of a commercial vendor of products or services unless a tour of such facility is the subject matter of the meeting or unless such facility is in the business of providing meeting or dining facilities regardless of whether a person or persons at such facility is a member.

7. **Administrative Support.** The administrative support resources maintained by the Chapter shall be used to maintain the official list, membership records, and contact information for Chapter members assigned

to each Branch. The Chapter staff shall be notified about Branch programs and activities that are open for attendance by Chapter members and other interested parties. The Chapter staff shall be utilized to maintain the official financial records of the Branch. The Chapter staff shall be utilized to disseminate all communications to the Chapter members in each Branch when the intent is to transmit the same to all Branch members.

### ARTICLE III. Financial Affairs

- A. **Fiscal Year:** The fiscal year of the Chapter shall be from January 1st through December 31st.
- B. **Documentation:** Written documentation of all receipts and disbursements shall be maintained by the Chapter staff, and no disbursements shall be made without the accompanying invoices or receipts as defined in the Chapter Policies and Procedures.
- C. **Reimbursement:** Any member of the Chapter may be reimbursed for reasonable expenses according to the Chapter Policies and Procedures or when previously authorized by the Chapter Board of Directors.
- D. **Revenues**
  - 1. **Chapter Membership Dues:** All funds received by the Chapter for initial or renewed Chapter membership dues shall be made available for the support of the Chapter effective immediately. Chapter membership dues shall be paid on an annual calendar year basis and shall be in addition to any dues paid to the USGBC for corporate USGBC membership by employers of Chapter members.  
  
No Chapter dues will be refunded.
  - 2. **National Corporate Membership Dues:** All funds received from the USGBC national office in the form of rebates of corporate memberships assigned to the state of Arkansas shall be credited for use by the Chapter.
  - 3. **Annual Statewide Conference Proceeds:** All funds received as admission, registration, sponsorship, or exhibitor fees in support of the Annual Statewide Conference that remain following the payment of expenses shall be credited for use by the Chapter.
  - 4. **USGBC Workshop Income:** All funds received from the USGBC national office in the form of revenue sharing from workshops administered and conducted by the national office shall be credited for use by the Chapter.
  - 5. **Branch Event Income:** All funds collected as admission, registration, sponsorship or exhibitor fees for events in a Branch region where the expenses thereof are paid from Branch funds shall be credited for use by that Branch.
  - 6. **Sponsorship Income:** All sponsorship income shall be credited to the Chapter or its Branches depending upon the purpose intended by the donor.
- E. **Disbursements**
  - 1. At a minimum, the collective actual cost of meals and meeting facilities at any Chapter or Branch educational or social event shall be completely offset by an adequate admission or registration fee unless dedicated sponsorship income is secured to offset the difference. All Chapter members who are not making or participating in formal educational presentations shall pay the same admission or registration fee which is charged to all other members.

2. No member of the Chapter or its staff shall enter into any contract or agreement which commits the Chapter or any of its Branches to any expenditure over and above \$5,000 without having first received the approval of the Chapter Executive Committee.

#### **ARTICLE IV. Chapter Membership Categories**

- A. Regular Member:** Any individual residing in the state of Arkansas whose Chapter dues have been paid may be granted membership as a Regular Member of the Chapter.

Each Regular Member shall have the right to hold elective Chapter or Branch office and to cast one vote in matters requiring a vote of the entire Chapter or Branch membership.

- B. Student Member:** Any individual currently enrolled in a graduate or undergraduate degree program at an accredited institution of higher education may be granted Chapter membership as a Student member.

Student members may not hold elective Chapter office and shall be non voting members of the Chapter.

- C. Honorary Member:** The Chapter Board of Directors may bestow the title of Honorary Member on any individual who has distinguished themselves through exemplary service to the Chapter or through their efforts in furtherance of the mission of the Chapter.

- D. Membership Groups:** Members of the Chapter are divided into the following membership groups (“Membership Groups”) for organizational purposes: 1) Building Product Manufacturers (including Building Controls Manufacturers/Building Operations and Maintenance); 2) Contractors and Builders; 3) Corporate and Retail; 4) Educational and Research Institutions (both public and private including K-12, colleges and universities); 5) Environmental and Non-profit Organizations; 6) Federal Government; 7) Finance and Insurance Community (institutions, appraisers, accountants); 8) Professional Firms (including, but not limited to architectural, engineering, consultants, legal, design and technical); 9) Professional Societies and Trade Associations; 10) Real Estate and Real Estate Service Providers (including building owners, developers, property managers); 11) State and Local Governments; 12) Utilities, ESCOs and Energy Service Providers. The Board of Directors may define, add, delete, or combine membership groups from the above list. The Board of Directors may also determine that certain categories of organizations may or may not be eligible for membership.

#### **ARTICLE V. Indemnification**

The Chapter shall indemnify any person who may be designated from time to time to perform official duties on behalf of the Chapter. Such persons shall be indemnified by the Chapter against all expenses and liabilities including counsel fees, reasonably incurred or imposed upon them in connection with any proceeding to which they may be made a party, or in which they may become involved, by reason of being or having been an officer, employee, or person acting on behalf of the Chapter, except in such cases wherein the officer, employee or person is adjudged guilty of willful misfeasance or malfeasance in the performance of duties. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which the indemnified may be entitled.

#### **ARTICLE VI. Dissolution**

The Chapter status may be revoked by failure to meet the Chapter standards established by the USGBC, or upon the request of the Board of Directors with the approval of the Board of Directors of the U. S. Green Building Council. On the dissolution or liquidation of the Chapter, any of its assets remaining after payment of all liabilities shall be distributed by a vote of the Board of Directors to any non-profit Chapter or association whose objectives are similar to the Chapter.

**ARTICLE VII. Amendments**

These bylaws and amendments thereto shall be adopted after having received a 2/3 favorable vote from all members of the Chapter Board of Directors and the members of all Branch Steering Committees voting collectively. Distribution of these bylaws and amendments thereto shall be made to those individuals at least two weeks prior to voting.

**Signed** \_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Secretary/Treasurer**

\_\_\_\_\_  
**Date**

# USGBC Arkansas

## Attachment A.

### USGBC – Arkansas Branches Sorted by Counties

**Central Branch: (43  
counties)**

Arkansas  
Ashley  
Bradley  
Calhoun  
Chicot  
Clark  
Cleburne  
Cleveland  
Columbia  
Conway  
Dallas  
Desha  
Drew  
Faulkner  
Garland  
Grant  
Hempstead  
Hot Spring  
Howard  
Jefferson  
Lafayette  
Lincoln  
Little River  
Lonoke  
Miller  
Monroe  
Montgomery

Nevada  
Ouachita  
Perry  
Phillips  
Pike  
Polk  
Pope  
Prairie  
Pulaski  
Saline  
Scott  
Sevier  
Union  
Van Buren  
White  
Yell

Marion  
Newton  
Searcy  
Sebastian  
Washington

**West Branch: (18  
counties)**

Clay  
Craighead  
Crittenden  
Cross  
Fulton  
Greene  
Independence  
Izard  
Jackson  
Lawrence  
Lee  
Mississippi  
Poinsett  
Randolph  
Sharp  
St. Francis  
Stone  
Woodruff

**East Branch: (14  
counties)**

Baxter  
Benton  
Boone  
Carroll  
Crawford  
Franklin  
Johnston  
Logan  
Madison

Signed \_\_\_\_\_

**Chair**

\_\_\_\_\_  
**Secretary/Treasurer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**