



U.S. Green Building Council - Arkansas Chapter

P.O. Box 7809

Little Rock, AR 72217

Tel: (501) 680-1573 or usqbcar@yahoo.com

State Chapter Board Meeting Minutes

January 18, 2010 3:30-5:00 at Powers of Arkansas

- I. Jim Chidester opened meeting with Opening Round of introductions to new Board members.
- II. The Board Meeting was preceded by a Board Orientation led by Linda K Smith and Board packets of historical and administrative information were reviewed.
- III. Administrative Matters
 - a. Board Present- Jim Chidester, Dustin Davis, Steve Williams, Cliff McKinney, Jackie Jernigan, Laura Stanley, Mark Cloud, Jim Key, Charles Vann, Mike McClelland, L
 - b. State Committee Members Present- Michael Parker, Mark Robertson, Chris Ladner, David Perry, JD Lowry, Jay Holstead, Steve Kinzler
 - c. The minutes from last meeting were approved.
- IV. The next meeting dates were announced: Next Meeting- Feb. 15 Executive Committee, March 15 Board and Committee Chairs
- V. Matters of Content- (must be distributed in advance to make agenda)
 1. Approved Partnership with HEAL Arkansas with Michael and Dustin to prepare final document.
 2. Approved Partnership with UA Community Design Center
 3. Approved Memo of Understanding on Policies and Procedures which will be sent to branches for signature.
 4. Approved Budget for 2010
 5. Approved a new Administrative Records fee of \$25 for nonmembers requesting certificates of attendance at events. Approved allowing Linda discretion on when to charge fee.
- VI. Branch and Leaf Reports
 - a. Central – Jackie gave report and said their steering committee would set calendar.
 - b. West - Mark gave report with planned activities for year.
 - c. East Leaf
- VII. Committee Reports
 - a. Advisory Board (Michael Parker, David Perry)- written report.
 - b. Advocacy Chair (JD Lowery, Frank Kelly)- JD has Leg Breakfast
 - c. Diversity (Charles Vann)- reported on Greenbuild
 - d. EGB (Brandon Ruhl)
 - e. Education Chair (Jay Holstead) – working to understand national guidelines
 - f. Green Schools (Matt Bell)
 - g. Membership Chair
 - h. SERC Report (Mark or Chris Ladner)- Chris distributed report.
 - i. Sponsorships (Steve Kinzler) – need strong phonathon support. Have set new guidelines.
 - j. Student Chapters (Mark Robertson)-
 - k. SA10 (Steve Williams) – approved having at Wyndham, fees, Existing Building Emphasis
 - l. U of A Advisory Board – replacing Chris.
 - m. Executive Director Report –Linda K. Smith distributed written report.
 - n. Financial Report YTD vs Budget- Linda K. Smith reviewed report. Finished 2009 with loss.